

**EMLC  
Academy  
Trust**

**Admissions  
Policy  
2016/2017**

**'Every child deserves to be the best they can be'**

<b>Scope: EMLC Academy Trust &amp; Academies within the Trust</b>	
<b>Version: V2</b>	<b>Filename:</b> EMLC Academy Trust Admissions Policy
<b>Approval: 12<sup>th</sup> October 2016</b> This policy was ratified by the EMLC Academy Trust on: 12 <sup>th</sup> October 2016	<b>Next Review: 11<sup>th</sup> October 2017</b> <i>This policy will be reviewed annually by the DSW Group and approved by the Strategic Board.</i>
<b>Owner:</b> EMLC Academy Trust Strategic Board	<b>Union Status:</b> Not Applicable

<b>Policy type:</b>	
Statutory	Replaces Academy's current policy

## **EMLC Academy Trust Admissions Policy 2016- 2017**

### **Introduction**

As the admissions Authority for our academies EMLC Academy Trust is responsible for the admission arrangements. The policy for the Trust is to follow the relevant local authorities' coordinated admission arrangements:

- Orchard and Shepherdswell: Milton Keynes Local Authority
- Northampton International Academy, Hardingstone Academy, Castle Academy, Stimpson Avenue Academy, Prince William School: Northamptonshire County Council

It has also been agreed that the Local Authority for which each school is located will manage the coordinated admissions process and, in conjunction with the Trust, allocate admissions applications to each of the academies: this will be coordinated by each Local Authority using a common application form and will be in conjunction with each Local Authority's coordinated scheme setting out timeframes for applications to be processed..

### **Individual Academy Admissions Oversubscription Criteria**

#### **Orchard**

The catchment area is defined as Campbell Park south of the park, Springfield, Fishermead – roads north east of Pencarrow Place and Mullion Place, South Central Milton Keynes and Woolstone.

#### **Oversubscription Criteria**

Places will be allocated to pupils who have a statement of SEN or EHC plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order

(Full definition = Looked After Children (LAC) and Previously Looked After Children)

Also known as children in public care **Looked after children** are children who are

- (a) in the care of a local authority, or
- (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) at the time of application to a school. **Previously looked after children** are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

All LAC and previously LAC are given the highest priority in all schools oversubscription

2. Children who live in the defined area and have a sibling on roll at the time of admission. Proof of residence may be required.
3. Children who live in the defined area served by the school. Proof of residence may be required.
4. Denominational preference for a Church of England school, supported by evidence that a parent has been for the last year a regular worshipper (on average at least twice per month) at the relevant local church. Parents should attach a form available from the C of E school, which must be completed by the priest or minister confirming church commitment.
5. Children who live outside the defined area and have a sibling on roll at the time of admission.
6. Children who live outside the defined area of the school.

### Tiebreaker

If the admission number is exceeded within any criterion priority will be given to children living nearest the school. Distances are measured from the address point of the child's normal home address to the school's main entrance, measured in a straight line, using the Local Authority's computerised measuring system with those living closest to the school receiving the higher priority.

### Definition of sibling

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister, or other child living in the same household who, in any of these cases, will be living with them at the same address at the dates of their entry to the Academy.

## **Shepherdswell**

### **The defined catchment area is Campbell Park south of the park, Springfield and Woolstone.**

Children who have a statement of special educational needs or an Education, Health Care Plan naming Shepherdswell Academy will be given priority for admission within the normal admission round.

Where there is oversubscription the following criteria will be used to allocate places:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order

(Full definition = Looked After Children (LAC) and Previously Looked After Children

Also known as children in public care **Looked after children** are children who are

(a) in the care of a local authority, or

(b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) at the time of application to a school. **Previously looked after children** are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

All LAC and previously LAC are given the highest priority in all schools oversubscription.

2. A child with a sibling at the school, or at Orchard Academy, who is expected to be on roll at the school or Orchard Academy at the time of admission.
3. The child's place of residence is within the catchment area of the school and there is no sibling.
4. Other children.

In the event of there being more applicants meeting any of the criteria above places will be allocated in distance order using the distance between the child's normal home address and the school's main entrance, measured in a straight line, using the council's computerised measuring system with those living closest to the school receiving the higher priority.

#### **Definition of sibling**

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister, or other child living in the same household who, in any of these cases, will be living with them at the same address at the dates of their entry to the Academy.

## Castle Academy and Stimpson Avenue Academy

### Oversubscription Criteria

Places will be allocated to pupils who have a statement of SEN or EHC plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order  
(Full definition = Looked After Children (LAC) and Previously Looked After Children  
Also known as children in public care **Looked after children** are children who are  
(a) in the care of a local authority, or  
(b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) at the time of application to a school. **Previously looked after children** are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).  
All LAC and previously LAC are given the highest priority in all schools' oversubscription criteria.
2. Pupils with an older brother or sister continuing at the school at the time of admission of the younger child.
3. Pupils who live closer to the preferred school than any other school.
4. Other children.

### Tiebreaker

If the admission number is exceeded within criterion (3) priority will be given to those who live furthest from the nearest alternative school. If the admission number is exceeded within any other criterion, priority will be given to those who live closest to the school.

### Definition of sibling

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister, or other child living in the same household who, in any of these cases, will be living with them at the same address at the dates of their entry to the Academy.

## **Hardingstone Academy**

Where there are more applications than there are places available, the governing body will admit pupils for whom a statement of educational needs/EHC Plan has been issued, which names Hardingstone Academy as the most appropriate school in meeting the needs of the child.

Additionally, pupils will be admitted according to the following criteria, which are listed in order of priority.

1. In the case of the oversubscription, the Governing Body will accept applications as a priority, for “looked after” children or previously “looked after” children but immediately after being looked after became subject to adoption, residence/child arrangements order or special guardianship order, as defined in the education (admissions of looked after children) (England) regulations.
2. The governing body may admit up to one pupil on social and medical grounds, where appropriate professionals have clearly identified that the school can fully meet the needs of the pupil. These applications should be accompanied by documentary evidenced by appropriate professionals within the Health, or Social Care Services.
3. For children permanently resident in Hardingstone or Wootton Hall Park, the governing body reserves its entitlement to take reasonable steps to verify the accuracy of permanence of such residents.
4. Children who have older sibling continuing to attend Hardingstone Academy at the time of admission of the younger child.
5. Proximity of the child’s permanent residence to the school, with those living nearer to the school being accorded high priority.

When more than one application is to be considered in any category above, applications will be prioritised according to the shortest straight line distance from the child’s permanent residence to the main entrance to the school. Where necessary, this will be measured by school staff. The governing body reserves its entitlement to take reasonable steps to verify the accuracy and permanence of such residence.

## **Prince William School oversubscription criteria**

### **Oversubscription Criteria**

Places will be allocated to pupils who have a statement of SEN or EHC plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

- 1) Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order  
Also known as children in public care Looked after children are children who are  
(a) in the care of a local authority, or  
(b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) at the time of application to a school. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).  
All LAC and previously LAC are given the highest priority in all schools oversubscription
- 2) To children who have an older brother or sister continuing at the school at the time of transfer.
- 3) To students attending one of the feeder schools of Kings Cliffe Endowed, Thrapston, Trinity, Polebrook, Titchmarsh, Warmington, Oundle Primary, Glapthorn, Nassington and Easton Garfords Primary. (So named on 11/11/14.)
- 4) To other children who live within the linked villages of Achurch, Aldwinle, Apethorpe, Armston, Ashton, Barnwell, Benefield, Blatherwycke, Bulwick, Clopton, Cotterstock, Collyweston, Deene, Deenethorpe, Denford, Denford Ash, Duddington, Easton-on-the-Hill, Fineshade, Fotheringhay, Glapthorn, Hemington, Islip, Kings Cliffe, Laxton, Lilford-cum-Wigthorpe, Lowick, Luddington, Lutton, Nassington, Oundle, Pilton, Polebrook, Southwick, Stoke Doyle, Sudborough, Tansor, Thorpe Waterville, Titchmarsh, Thrapston, Thurning, Wadenhoe, Wakerley, Warmington, Woodnewton and Yarwell.
- 5) Children who live closer to Prince William School than any other school.
- 6) Other children.

### Distance tiebreaker

If the admission number is exceeded within any criterion priority will be given to those who, live closest to the school. Distance will be measured on a 'straight line' basis, with distances measured using the NCC's GIS system.

### Definition of sibling

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister, or other child living in the same household who, in any of these cases, will be living with them at the same address at the dates of their entry to the Academy.

## **Northampton International Academy**

### Primary Oversubscription Criteria

Places will be allocated to pupils who have a statement of SEN or EHC plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order  
Also known as children in public care Looked after children are children who are  
(a) in the care of a local authority, or  
(b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) at the time of application to a school. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).  
All LAC and previously LAC are given the highest priority in all schools oversubscription
2. Siblings of pupils attending the academy in year group reception to year 6. "Sibling" means a natural brother or sister, a half brother or sister, a legally adopted brother or sister, or half brother or sister, a step brother or sister, or other child living in the same household who, in any of these cases, will be living with them at the same address at dates of their entry to the academy. (Note that the Academy will open with R cohort

only, so sibling places will only become valuable as the academy grows each year. For example a year 2 cohort will not exist until 2018, year 3 until 2019 and so on).

3. Pupils who live closer to the preferred school than any other school.
4. Other children.

#### Tiebreaker

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school. Distance will be measured on a "straight line basis" with distances measured using the NCC GSI systems.

#### Secondary Oversubscription Criteria

Places will be allocated to pupils who have a statement of SEN or EHC plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, residence/child arrangements order or special guardianship order  
Also known as children in public care Looked after children are children who are  
(a) in the care of a local authority, or  
(b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) at the time of application to a school. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).  
All LAC and previously LAC are given the highest priority in all schools oversubscription
2. Siblings of pupils who will continue to attend NIA.
3. Pupils from Castle Academy for admission to the Secondary Phase.
4. Pupils who live closer to the preferred school than any other school.
5. Other children.

#### Tiebreaker

If the published admission number is exceeded within any criterion, priority will be given to those who live closest to the school. Distance is measured from the address point of the child's home to the address point of the main entrance to the academy using the NCC measuring process.

### Definition of sibling

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister, or other child living in the same household who, in any of these cases, will be living with them at the same address at the dates of their entry to the Academy.

(Note that the academy will open with Year 7 and year 9 cohorts only, so sibling places will only become available as the academy grows each year. For example, a Year 8 and Year 10 cohort will not exist until 2017, Year 11 until 2018 and Year 12 until 2019 and so on).

**NB : children in year 6 at NIA will automatically transfer to year 7 as this is an 'all through' school,**